

# Minutes

## Friends of West Barnes Library Committee Meeting

10<sup>th</sup> April 2018 at 7.15pm

### 1. Present

- Toby Ewin (Chair)
- Rachel Taylor (Vice-Chair)
- Penny Price (Treasurer)
- Dan Griffiths (Secretary)
- Karren Whyte (Library Manager)
- Alison Honor (Committee Member)
- Theresa Clarke (Committee Member)
- Brian Lewis-Lavender (West Barnes Ward Councillor)
- Gilli Lewis-Lavender (West Barnes Ward Councillor)
- Mary-Jane Jeanes (West Barnes Ward Councillor)

### 2. Apologies

- Anthony Hopkins (Head of Library & Heritage Services)
- Brenda Brevitt (Committee Member)
- Charles Barraball (Committee Member)
- Madeleine Maguire (Committee Member)

### 3. Minutes of Meeting

Minutes of last meeting were approved.

### 4. Library Manager's Report

KW updated the Committee. Year on Year visitor numbers were not available – waiting on March end of year report. It is expected that visitor figures should be up due to events hosted recently in the library.

Year on Year usage and stock issue figures are also waiting on March end of year.

KW is building team plan for WBL and RPL. Will be setting-up a suggestion box for events and what people want from their library. Particular area of interest is to support older people in the local community. Please send KW ideas. (Post-meeting note: as of the week beginning 16 April, the suggestion box was up and running.)

Summer Reading Challenge this year will have a *Beano* theme to celebrate The Beano's 100 years anniversary.

### 5. Head of Libraries & Heritage Services Report

KW provided an update on behalf of AH. Actions from previous meeting:

- The tea urn has been replaced.
- Measured for blinds in the children's library 12<sup>th</sup> February. KW to follow-up.
- Deep clean of carpets – complimentary clean took place on 14<sup>th</sup> February.

The proposed idea to repaint and brighten-up the children's library area has been approved by LBW. They will contribute £100 to cost of materials. KW will inform Facilities when it is being done. BLL to ask Bill for advice on preparation and appropriate white masonry paint.

There is £200k allocated to West Barnes Library in LBM budget for financial year 2019/20. TE to ask AH if there are particular plans available for how this funding will be used.

Gustofino has been agreed as the provider in event that a coffee shop is set-up in the library. This is the same provider as at Wimbledon and Morden libraries. It is not yet confirmed if this will be happening.

All libraries issued with new Windows 10 PCs as of last week.

There are no further updates on Crossrail 2. The uncertainty over plans is still effectively blocking any WBL library redevelopment plans. An interim report on affordability of the CR2 project overall is underway.

## **6. Officers' Reports**

Treasurer (PP) reported that total funds stand at £1,914.89. The full income and expenditure report is reproduced at the end of this document.

## **7. Update on Events**

- The Hidden Kingston history talk was delivered by Julian McCarthy on 22<sup>nd</sup> February. Julian is the Archivist of the Maldens & Coombe Heritage Society. 25 people attended and the talk was well received. A follow-up talk will be held in the Autumn with a Remembrance theme and TE will explore the scope for another evening local history talk before then. Generated £17 income.
- Board Games Evening was held on 16<sup>th</sup> March – a good evening but not as well attended as previous events. We should consider making it a regular event and focus on particular type of game. Generated £24 worth of income and brought 3 new people through the door.
- Spring Flower arranging took place on 24<sup>th</sup> March. It was organised and led by AH and 5 people attended.

Upcoming events:

- Spring Fair and Kids Craft on 12<sup>th</sup> May, 2-4pm perhaps on a Royal Wedding theme. Will feature a tombola, raffle, guess weight of cake, book stall, children's activities, tea and cakes. Maldens & Coombe Heritage Society would like a table.

Looking further ahead:

- Another photography exhibition and talk.
- Indian cookery talk with Sharma – the last one 3 years ago was popular.
- Toby's Book Club focused on Whodunnits has 5 potential members.
- Another fair in September
- Another quiz night in November

## **8. Any Other Business**

Committee suggested creating a doorway at the back of the library to allow access to either a) the garden area or b) a flat-packed building to serve as a meeting room. TE to ask AH if there is funding or appetite for either of these changes.

## **9. Next Meeting**

The next meeting will be the AGM on 9<sup>th</sup> June 2018.

## Income & Expenditure Report at March 2018

	£	£	£
Membership Subscriptions	25.00		25.00
Donations	-5.00		-5.00
Spring Fair 08.04.17	91.40	12.00	79.40
Donation from Knit & Natter	50.00		50.00
Leaving Gift for Julie Willcox		12.00	-12.00
Flowers		40.00	-40.00
Domain renewal 18/06/17-17/06/2018		14.38	-14.38
Quiz Night	177.00	78.62	98.38
Autumn Fair	109.55	10.00	99.55
Donation	5.00		5.00
5 x folding tables		150.00	-150.00
Quiz Night	233.00	206.38	26.62
Secret Kingston History Talk - donations	17.00		17.00
Board Games Evening	24.00	40.00	-16.00
	<u>726.95</u>	<u>563.38</u>	<u>163.57</u>
Cash at Bank @17.03.18			1766.3
Cash in hand @ 17.03.18			148.59
			<u>1,914.89</u>
Cash reserves b/fwd at 01.04.17			1751.32
Net expenditure 2017/18			<u>163.57</u>
Cash reserves c/fwd			<u>1914.89</u>